

# Keep Family Centers Safe!

## ✓ **CHILDCARE RESERVATION AND CHECK-IN PROCEDURES**

Childcare reopens for ages 3 months-8 years at Park Board Family Centers on Nov. 2, operating on a modified schedule, available by reservation only.

Please call the [Dan Kinney Family Center at 417-891-1500](#) to make or cancel a childcare reservation. Childcare is available during the following days and times -

- **Monday-Friday:** 9-11 a.m., 11:30 a.m.-1:30 p.m., 4-5:45 p.m., 6:15-8 p.m.
- **Saturday:** 9-11 a.m., 11:30 a.m.-1:30 p.m.
- **Sunday:** 12-1:45 p.m., 2:15-4 p.m.

Reservations may be made for once a day, up to five days in advance. Please call to cancel at least 24 hours in advance if you can't make your reservation, or anytime you or your child develop symptoms of illness.

During your call, you'll be asked a few questions about your child's current health status including cough or shortness of breath, congestion or runny nose, loss of taste or smell, and recent travel within the last 14 days. You'll be asked these questions again upon checking your child in.

Immediately upon entering the building, staff, children and parents will have their temperature taken using a no-contact forehead thermometer. Anyone with a temperature of 100.4 degrees or higher will not be permitted entry. Upon entering the childcare area children will visit a hand washing station. Please review proper hand hygiene with your child before arrival.

Children are not required to mask.

Parents will be asked to sign their children in/out and provide a contact number while using the facility.

***Parents must remain in the building while children are checked into childcare, no exceptions.***

## **PLEASE STAY HOME IF...**

- You're **feeling sick**
- You have a **sick family member** at home
- Please contact us immediately at 417-891-1500 if your child or any close contact tests positive for COVID-19.

## **TRAVEL POLICY**

Travel that includes any activity listed below, regardless of location, will prevent family center staff from accepting a childcare reservation from you for 14 days:

- Participation in any public gathering where social distancing is not possible and face coverings/masking is not required.
- Travel to a state, county or community with an active Stay-At-Home Order.
- Transportation by air, train or bus that does not require face coverings/masking.
- Cruise ship travel.

## **TIPS FOR SUCCESS**

- Family Centers follow all CDC guidelines and recommendations from the Springfield-Greene County Health Department.
- No food or snacks are allowed. Tap water is available or children may bring their own bottle.
- All childcare toys, games, countertops, tables, cubbies, chairs and surfaces will be cleaned and disinfected every two hours between reservations.
- You will be called for any diaper changes, or if your child displays any symptoms of illness while in childcare (runny nose, cough, diarrhea, etc.). You'll be asked to remove your child from childcare immediately. A new reservation can be made once symptom-free for 24 hours.
- You may be contacted by a supervisor or the Health Department regarding any close contacts with confirmed positive cases and may be quarantined. Staff cannot reveal the identity of that individual. You will not be able to make another childcare reservation until released from quarantine.