

JOB TITLE: Childcare Provider

PRIMARY PURPOSE:

To provide daily childcare for ages 3 months to 8 years with an emphasis on safety and friendliness among the participants. Each child is limited to 2 hours of supervision per visit.

SUPERVISION:

Under the direct supervision of the center coordinator and/or recreation supervisor/specialist.

DESCRIPTION OF WORK:

ESSENTIAL FUNCTIONS:

1. Supervision of children during the time period (not to exceed 2 hours) that their parent or guardian is using the family center.
2. Responsible for constant supervision and return of children to correct parent or guardian.
3. Validates child and parent or guardian identification by established center policies.
4. Responsible for keeping childcare room organized, safe and clean.
5. No diaper changing or feeding is required.

IMPORTANT FUNCTIONS:

1. Ensure consistent interaction with participants.
2. Provide a safe environment.
3. Provide activities that are age appropriate.
4. Perform related work as required.

QUALIFICATIONS REQUIRED:

Any combination of education, training, and experience providing the following knowledge, skills and abilities:

1. Infant/Child CPR/AED and first aid.
2. Previous experience in a childcare environment.
3. Ability to work with the public and staff in a professional and compassionate manner.
4. Ability to work independently and efficiently without routine supervision.
5. Ability to communicate and understand the needs of children to provide the highest quality childcare that is beneficial and safe.

Essential Qualities

1. Ability to communicate effectively in both oral and written form.
2. Self motivated
3. Willing to learn and contribute to an educational environment.
4. Ability to demonstrate unwavering patience and constructively problem solve.

Physical Requirements

Perform a variety of physical activities included in interaction with young children. Frequent lifting, pulling, pushing and transferring. Equipment set-up and breakdown. Extensive walking and standing throughout working hours.